

Costco Wholesale
Warehouse
EDI INFORMATION QUESTIONNAIRE
(Please Fill Out And Return ASAP)

COMPANY NAME: _____

Accounts Payable Number (if available): _____

EDI Contacts:

• Primary Contact Name & Title: _____

Telephone #: _____

Email Address: _____

• Secondary Contact Name & Title: _____

Telephone #: _____

Email Address: _____

• Technical Contact Name & Title: _____

Telephone #: _____

Email Address _____

• FAX # _____

• Time Zone: E C M P

EDI Communication Information:

• ISA ID You Will Use And Its Qualifier: Qualifier: _____ ID: _____
(Example: Qualifier = 01; ID = "DUNS" number)

• GS03 You Will Use: _____

• Version: _____ (Example: 4010)

• ****Only X-12 standards are supported****

• Network (VAN) You Use _____

• If Using QRS: ACCOUNT: _____ USER ID: _____

• Approximate Parallel Date for Purchase Orders: _____

• Approximate Test Date for Invoices: _____

Costco Wholesale
ANSI 850 / WAREHOUSE PURCHASE ORDER
VERSION 4010
TRANSACTION SET SEGMENT LAYOUT

| <u>Nbr</u> | <u>Area</u> | <u>Segment</u> | <u>Loop</u> | <u>Segment Description</u> |
|------------|-------------|----------------|-------------|--------------------------------------------------|
| 1 | H | ST | | TRANSACTION SET HEADER |
| 2 | H | BEG | | BEGINNING SEGMENT (PURCHASE ORDER) |
| 3 | H | REF | | REFERENCE NUMBERS |
| 4 | H | REF | | REFERENCE NUMBERS |
| 5 | H | REF | | REFERENCE NUMBERS |
| 6 | H | REF | | REFERENCE NUMBERS |
| 7 | H | REF | | REFERENCE NUMBERS |
| 8 | H | FOB | | F.O.B. RELATED INSTRUCTIONS |
| 9 | H | SAC | ----- | ALLOWANCE, CHARGE, OR SERVICE |
| 10 | H | ITD | | TERMS OF SALE |
| 11 | H | DTM | | DATE/TIME REFERENCE |
| 12 | H | DTM | | DATE/TIME REFERENCE |
| 13 | H | DTM | | DATE/TIME REFERENCE |
| 14 | H | TD5 | | CARRIER DETAILS |
| 15 | H | N9 | | REFERENCE IDENTIFICATION |
| 16 | H | MSG | | MESSAGE TEXT |
| 17 | H | N9 | | REFERENCE IDENTIFICATION |
| 18 | H | MSG | | MESSAGE TEXT |
| 19 | H | N1 | ----- | NAME |
| 20 | H | N3 | | ADDRESS INFORMATION |
| 21 | H | N4 | | GEOGRAPHIC LOCATION |
| 22 | H | PER | ----- | ADMINISTRATIVE COMM. CONTACT |
| 23 | D | PO1 | ----- | PURCHASE ORDER BASELINE ITEM DATA |
| 24 | D | PID | | PRODUCT/ ITEM DESCRIPTION |
| 25 | D | SAC | ----- | SERVICE, PROMOTION, ALLOW, OR CHARGE INFORMATION |
| 26 | S | CTT | | TRANSACTION TOTALS |
| 27 | S | SE | | TRANSACTION SET TRAILER |

PLEASE NOTE:

Although some of these segments may be listed as optional (O) by the ANSI Standard, all segments listed here are those which Costco Wholesale will send. If you have any concerns about what we send, please contact our EDI department.

Costco Wholesale
ANSI 850 / WAREHOUSE PURCHASE ORDER
VERSION 4010
TRANSACTION SET ELEMENT LAYOUT

| NBR | SEGMENT | SEQ | ELEM ID | ELEMENT DESCRIPTION | DATA LENGTH | COMMENTS | |
|-----|---------|-----|-------------|------------------------------------|-------------------------|---------------------------------|--------------------------|
| 1 | ST | 1 | 143 | TRANSACTION SET IDENTIFIER | 3/3 | "850" | |
| | | 2 | 329 | TRANSACTION SET CONTROL NUMBER | 4/9 | SYSTEM GENERATED CONTROL NUMBER | |
| 2 | BEG | 1 | 353 | TRANSACTION SET PURPOSE | 2/2 | "00" WE ONLY SEND ORIG. ORDERS | |
| | | 2 | 92 | PURCHASE ORDER TYPE | 2/2 | "SA" STAND ALONE 'ZZ' CONSIGN. | |
| | | 3 | 324 | PURCHASE ORDER NUMBER | 1/12 | 'LLLLMMDDNNN' | |
| | | 5 | 373 | PURCHASE ORDER DATE | 8/8 | YYYYMMDD | |
| 3 | REF | 1 | 128 | REFERENCE NUMBER QUALIFIER | 2/3 | 'VR' | |
| | | 2 | 127 | REFERENCE NUMBER | 1/30 | VENDOR NUMBER | |
| 4 | REF | 1 | 128 | REFERENCE NUMBER QUALIFIER | 2/3 | "DP" | |
| | | 2 | 127 | REFERENCE NUMBER | 1/30 | DEPARTMENT NUMBER | |
| | | 3 | 352 | DESCRIPTION | 1/80 | COSTCO DEPARTMENT | |
| 5 | REF | 1 | 128 | REFERENCE NUMBER QUALIFIER | 2/3 | "19" | |
| | | 2 | 127 | REFERENCE NUMBER | 1/30 | REGION LOCATION | |
| | | 3 | 352 | DESCRIPTION | 1/80 | COSTCO REGION | |
| 6 | REF | 1 | 128 | REFERENCE NUMBER QUALIFIER | 2/3 | "ZZ" | |
| | | 2 | 127 | REFERENCE NUMBER | 1/30 | BUYER VENDOR NUMBER | |
| | | 3 | 352 | DESCRIPTION | 1/80 | COSTCO BUYER VENDOR NUMBER | |
| 7 | REF | 1 | 128 | REFERENCE NUMBER QUALIFIER | 2/3 | "ZZ" | |
| | | 2 | 127 | REFERENCE NUMBER | 1/30 | BUYER VENDOR SUFFIX | |
| | | 3 | 352 | DESCRIPTION | 1/80 | COSTCO BUYER VENDOR SUFFIX | |
| 8 | FOB | 1 | 146 | SHIPMENT METHOD OF PAYMENT | 2/2 | | |
| | | 2 | 309 | LOCATION QUALIFIER | 1/2 | "ZZ" | |
| | | 3 | 352 | DESCRIPTION | 1/80 | | |
| 9 | SAC | 1 | 248 | ALLOWANCE / CHARGE INDICATOR | 1/1 | 'A' OR 'C' | |
| | | 2 | 1300 | SERVICE, PROMO, ALLOW, CHARGE CODE | 4/4 | 'ZZZZ' | |
| | | 5 | 610 | AMOUNT | 1/15 | | |
| | | 12 | 331 | ALLOWANCE / CHARGE METHOD | 2/2 | '02' or '03' or '06' | |
| | | 15 | 352 | DESCRIPTION | 1/80 | | |
| 10 | ITD | 1 | 336 | TERMS TYPE CODE | 2/2 | | |
| | | 2 | 333 | TERMS BASIS DATE CODE | 1/2 | | |
| | | 3 | 338 | TERMS DISCOUNT PERCENT | 1/6 | | |
| | | * | 4 | 370 | TERMS DISCOUNT DUE DATE | 8/8 | * ONLY IF FIXED DUE DATE |
| | | | 5 | 351 | TERMS DISCOUNT DAYS DUE | 1/3 | |
| | | * | 6 | 446 | TERMS NET DUE DATE | 8/8 | * ONLY IF FIXED DUE DATE |
| | | | 7 | 386 | TERMS NET DAYS | 1/3 | |
| | 12 | 352 | DESCRIPTION | 1/80 | | | |
| 11 | DTM | 1 | 374 | DATE/TIME QUALIFIER | 3/3 | "175" | |
| | | 2 | 373 | DATE | 8/8 | CANCEL IF NOT SHIPPED BY | |
| 12 | DTM | 1 | 374 | DATE/TIME QUALIFIER | 3/3 | "002" | |
| | | 2 | 373 | DATE | 8/8 | ARRIVAL DATE - YYYYMMDD | |
| 13 | DTM | 1 | 374 | DATE/TIME QUALIFIER | 3/3 | "010" | |
| | | 2 | 373 | DATE | 8/8 | SHIP DATES - YYYYMMDD | |
| 14 | TD5 | 5 | 387 | ROUTING | 1/35 | | |

**Costco Wholesale
ANSI 850 /WAREHOUSE
PURCHASE ORDER
VERSION 4010
TRANSACTION SET
ELEMENT LAYOUT**

| NBR | SEGMENT | SEQ | ELEM ID | NBR | SEGMENT | SEQ |
|-----|---------|-----|---------|------------------------------------|---------|---------------------------------------------------------|
| 15 | N9 | 1 | 128 | REFERENCE IDENTIFICATION QUALIFIER | 2/3 | "H7" |
| | | 2 | 127 | REFERENCE IDENTIFICATION | 1/30 | SPECIAL INSTRUCTIONS |
| 16 | MSG | 1 | 933 | FREE FORM MESSAGE TEXT | 1/264 | |
| 17 | N9 | 1 | 128 | REFERENCE IDENTIFICATION QUAL. | 2/3 | "H5" |
| | | 2 | 127 | REFERENCE IDENTIFICATION | 1/30 | LEGAL DISCLAIMER |
| 18 | MSG | 1 | 933 | FREE FORM MESSAGE TEXT | 1/264 | |
| 19 | N1 | 1 | 98 | ENTITY IDENTIFIER CODE | 2/2 | "ST" SHIP TO |
| | | 2 | 93 | NAME | 1/35 | |
| | | 3 | 66 | IDENTIFICATION CODE QUALIFIER | 1/2 | "9" |
| | | 4 | 67 | IDENTIFICATION CODE | 2/17 | |
| 20 | N3 | 1 | 166 | ADDRESS INFORMATION | 1/55 | |
| | | | | | | |
| 21 | N4 | 1 | 19 | CITY NAME | 2/30 | |
| | | 2 | 156 | STATE OR PROVINCE | 2/2 | |
| | | 3 | 116 | POSTAL CODE | 3/15 | |
| 22 | PER | 1 | 366 | CONTACT FUNCTION CODE | 2/2 | "RE" RECEIVING CONTACT |
| | | 3 | 365 | COMMUNICATION NUMBER QUALIFIER | 2/2 | "TE" TELEPHONE |
| | | 4 | 364 | COMMUNICATION NUMBER | 1/80 | DELIVERY APPT NUMBER |
| 23 | PO1 | 1 | 350 | ASSIGNED IDENTIFICATION | 1/11 | SEQ. NUMBER |
| | | 2 | 330 | QUANTITY ORDERED | 1/9 | QUANTITY |
| | | 3 | 355 | UNIT OF MEASUREMENT CODE | 2/2 | "EA", "CA", "PL" ETC. |
| | | 4 | 212 | UNIT PRICE | 1/14 | UNIT PRICE |
| | | 6 | 235 | PRODUCT/SERVICE ID QUALIFIER | 2/2 | "IN", "VN", "UA", "UP", "UI", "IB" |
| | | 7 | 234 | PRODUCT/SERVICE ID | 1/15 | COSTCOS ITEM #, VENDORS MODEL#, DESIGNATED UPC, OR ISBN |
| | | 8 | 235 | PRODUCT /SERVICE ID QUALIFIER | 2/2 | * 'IN' |
| 24 | PID | 1 | 349 | ITEM DESCRIPTION TYPE | 1/1 | "F" |
| | | 5 | 352 | DESCRIPTION | 1/80 | |
| 25 | SAC | 1 | 248 | ALLOWANCE/CHARGE INDICATOR | 1/1 | 'A' OR 'C' |
| | | 2 | 1300 | SERVICE, PROMO, ALLOW, CHARGE CODE | 4/4 | 'ZZZZ' |
| | | 5 | 610 | AMOUNT | 1/15 | |
| | | 12 | 331 | ALLOWANCE OR CHARGE METHOD | 2/2 | '02' OR '03' OR '06' |
| | | 15 | 352 | DESCRIPTION | 1/80 | |
| 26 | CTT | 1 | 354 | NUMBER OF LINE ITEMS | 1/6 | |
| | | 2 | 347 | HASH TOTAL | 1/10 | |
| 27 | SE | 1 | 96 | NUMBER OF INCLUDED SEGMENTS | 1/10 | |
| | | 2 | 329 | TRANSACTION SET CONTROL NUMBERS | 4/9 | |

* These two elements will be populated when elements 6 & 7 contain information other than Costco's Item number.

Costco Wholesale
ANSI 810 / WAREHOUSE INVOICE
VERSION 4010
TRANSACTION SET SEGMENT LAYOUT

| <u>Nbr</u> | <u>Area</u> | <u>Segment</u> | <u>Loop</u> | <u>Segment Description</u> |
|------------|-------------|----------------|-------------|------------------------------------------|
| 1 | H | ST | | TRANSACTION SET HEADER |
| 2 | H | BIG | | BEGINNING SEGMENT (INVOICE) |
| 3 | H | ITD | | TERMS OF SALE/DEFERRED TERMS OF SALE |
| 4 | D | IT1 | ----- | BASELINE ITEM DATA (INVOICE) |
| 5 | D | TXI | ----- | TAX INFORMATION |
| 6 | D | PID | ----- | PRODUCT/ITEM DESCRIPTION |
| 7 | D | SAC | ----- | SERVICE, PROMOTION, ALLOWANCE, OR CHARGE |
| 8 | S | TDS | | TOTAL MONETARY VALUE SUMMARY |
| 9 | S | TXI | | TAX INFORMATION |
| 10 | S | SAC | ----- | SERVICE, PROMOTION, ALLOWANCE, OR CHARGE |
| 11 | S | CTT | | TRANSACTION TOTALS |
| 12 | S | SE | | TRANSACTION SET TRAILER |

PLEASE NOTE:

Although some of these segments may be listed as optional (O) by the ANSI Standard, all segments listed here are those which Costco Wholesale would like to receive. However, the TXI segments apply only to Canadian taxes.

Costco Wholesale
ANSI 810 / WAREHOUSE INVOICE
VERSION 4010
TRANSACTION SET ELEMENT LAYOUT

| NBR | SEGMENT | SEQ | ELEM ID | ELEMENT DESCRIPTION | DATA LENGTH | COMMENTS |
|---------------|---------|-------------|-------------------|--------------------------------------|--------------------------------------------|-----------------------------------------------------------------|
| 1 | ST | 1 | 143 | TRANSACTION SET ID CODE | 3/3 | '810' |
| | | 2 | 329 | TRANSACTION SET CONTROL NUMBER | 4/9 | SYSTEM GENERATED |
| 2 | BIG | 1 | 373 | INVOICE DATE | 8/8 | |
| | | 2 | 76 | INVOICE NUMBER | 1/10 | |
| | | 3 | 373 | PURCHASE ORDER DATE | 8/8 | YYYYMMDD |
| | | 4 | 324 | PURCHASE ORDER NUMBER | 1/12 | 'LLLLMMDD999' |
| 3 | ITD | 1 | 336 | TERMS TYPE CODE | 2/2 | THE CODE THAT BEST MATCHES THE TERMS DESCRIPTION |
| | | 2 | 333 | TERMS BASIS DATE CODE | 1/2 | INVOICE DATE; RECEIPT OF GOODS; RECEIPT IN INV. |
| | | 3 | 338 | TERMS DISCOUNT PERCENT | 1/6 | % TO BE DEDUCTED FROM INVOICE |
| | | 4 | 370 | TERMS DISCOUNT DUE DATE | 8/8 | DATE TO PAY BY TO RECEIVE DISCOUNT |
| | | 5 | 351 | TERMS DISCOUNT DAYS DUE | 1/3 | NBR. OF DAYS TO PAY TO REC. DISC. |
| | | 6 | 446 | TERMS NET DUE DATE | 8/8 | DATE NET AMOUNT IS DUE |
| | | 7 | 386 | TERMS NET DAYS | 1/3 | NBR. OF DAYS TO PAY NET AMOUNT |
| | | 8 | 362 | TERMS DISCOUNT AMOUNT | 1/10 | AMOUNT TO BE DEDUCTED FROM GROSS AMOUNT |
| | 12 | 352 | TERMS DESCRIPTION | 1/80 | FREE FORM DESCRIPTION (i.e.; 2% 10 NET 30) | |
| 4 | IT1 | 2 | 358 | QUANTITY INVOICED | 1/10 | QUANTITY SHIPPED |
| | | 3 | 355 | UNIT OF MEASUREMENT CODE | 2/2 | 'EA', 'CA', etc.... |
| | | 4 | 212 | UNIT PRICE | 1/17 | BASIC PRICE PER UNIT |
| | | 6 | 235 | PRODUCT / SERVICE ID QUALIFIER | 2/2 | 'IN', 'VN', 'UA', 'UN', 'UP', 'UI', ETC. |
| | | 7 | 234 | PRODUCT / SERVICE ID | 1/12 | COSTCO'S ITEM NBR., VENDOR'S MODEL NBR , UPC, OR ISBN |
| *CAN-ADA ONLY | TXI | 1 | 963 | TAX TYPE CODE | 2/2 | 'ZZ' TOBACCO TAX |
| | | 2 | 782 | MONETARY AMOUNT | 1/18 | TOTAL TAX AMOUNT |
| | | 3 | 954 | PERCENT | 1/10 | FORMAT 9.99 OR .9999 |
| 6 | PID | 1 | 349 | ITEM DESCRIPTION TYPE | 1/1 | 'F' FREE FORM |
| | | 5 | 352 | DESCRIPTION | 1/80 | ITEM DESCRIPTION |
| 7 | SAC | 1 | 248 | ALLOWANCE / CHARGE INDICATOR | 1/1 | 'A' OR 'C' |
| | | 2 | 1300 | SERVICE, PROMO., ALLOW., CHARGE CODE | 4/4 | 'ZZZZ' |
| | | 5 | 610 | TOTAL AMOUNT | 1/15 | |
| | | 6 | 378 | ALLOWANCE/CHARGE PERCENT QUALIFIER | 1/1 | |
| | | 7 | 332 | PERCENT | 1/6 | FORMAT 9.99 OR .9999 |
| | | 8 | 118 | ALLOWANCE OR CHARGE RATE | 1/9 | |
| | | 12 | 331 | ALLOWANCE OR CHARGE METHOD | 2/2 | '02' OR '06' |
| 15 | 352 | DESCRIPTION | 1/80 | MUST HAVE A/C DESCRIPTION | | |
| 8 | TDS | 1 | 610 | TOTAL INVOICE AMOUNT | 1/15 | TOTAL AMOUNT + CHARGES - ALLOWANCES B/4 TERMS |
| *CAN-ADA ONLY | TXI | 1 | 963 | TAX TYPE CODE | 2/2 | 'GS' GST/HST TAX 'ZZ' TOBACCO TAX 'ST', OTHER QST/PST TAX |
| | | 2 | 782 | MONETARY AMOUNT | 1/18 | TOTAL TAX AMOUNT |
| | | 3 | 954 | PERCENT | 1/10 | FORMAT 9.99 OR .9999 |

Costco Wholesale
ANSI 810 / WAREHOUSE INVOICE
VERSION 4010
TRANSACTION SET ELEMENT LAYOUT
(CONTINUED)

| NBR | SEGMENT | SEQ | ELEM ID | ELEMENT DESCRIPTION | DATA LENGTH | COMMENTS |
|-----|---------|-----|---------|--------------------------------------|-------------|-------------------------------------------------|
| 10 | SAC | 1 | 248 | ALLOWANCE / CHARGE INDICATOR | 1/1 | 'A' OR 'C' OR 'N' |
| | | 2 | 1300 | SERVICE, PROMO., ALLOW., CHARGE CODE | 4/4 | 'ZZZZ' |
| | | 5 | 610 | TOTAL AMOUNT | 1/15 | |
| | | 12 | 331 | ALLOWANCE OR CHARGE METHOD | 2/2 | '02' OR '06' |
| | | 15 | 352 | ALLOWANCE / CHARGE DESCRIPTION | 1/80 | MUST HAVE A/C DESCRIPTION (i.e. FREIGHT CHARGE) |
| | | | | | | |
| 11 | CTT | 1 | 354 | NUMBER OF LINE ITEMS | 1/6 | |
| | | | | | | |
| 12 | SE | 1 | 96 | NUMBER OF INCLUDED SEGMENTS | 1/10 | |
| | | 2 | 329 | TRANSACTION SET CONTROL NUMBER | 4/9 | |